

NOCTON PARISH COUNCIL

Clerk to the Parish: Mr S R Baxter JP MIFA ADPS ADIP Email: clerk@noctonparishcouncil.gov.uk Tel: 0781 444 3058

20 April 2021

Reference: 2/2022 EOM

Dear Councillors,

I hereby give notice of summons to attend an Extraordinary Meeting of the Parish Council that will be held on the following:

Monday 26th April 2021 to commence at 7.00pm.

Due to the current Covid-19 pandemic, this meeting will be a remote meeting hosted using the Zoom online software.

The details of the Zoom connection and access information is detailed on the Agenda attached to this.

Please could you email me at your earliest opportunity at clerk@noctonparishcouncil.gov.uk if you are unable to attend.

With regards,



Mr S R Baxter JP MIFA ADPS ADIP
Clerk and Responsible Financial Officer
Nocton Parish Council

NOCTON PARISH COUNCIL

Clerk to the Parish: Mr S R Baxter JP MIFA ADPS ADIP Email: clerk@noctonparishcouncil.gov.uk Tel: 0781 444 3058

The Councillors of the Nocton Parish Council are hereby summoned to attend an Extraordinary Council Meeting at 7pm on Monday 26 April 2021 via the online digital format Zoom.

Zoom Meeting details: ID - 491 401 5090 Passcode – Parish

<https://us02web.zoom.us/j/4914015090?pwd=MFBKamdkcEI0TWpxSGRnU3ZSWnM4Zz09>

Members of public are welcome to attend via zoom using the above access. Should members of the public wish to raise a question before the meeting, please will they contact the Clerk at clerk@noctonparishcouncil.gov.uk

AGENDA ITEMS FOR DISCUSSION AND DECISION

- 1. The Chair's welcome to all Councillors and any members of the public sitting in observation and opening remarks.** The Chair will also remind the attendees the meeting is being recorded
- 2. Apologies for absence from Councillors** – to agree the reasons for absence (if any) and any implications of the lack of attendance
- 3. Declarations of interest** – for the Council to note including dispensations presented to the Clerk
- 4. Questions from the Public** – this is to be at the discretion of the Chair and will be limited to three minutes for each question and for a maximum of ten minutes.
- 5. Motion to exclude members of press and public from being in the meeting due to the confidential staffing matter to discuss**

For the following agenda points members of the public and press will be excluded from the meeting and placed in the waiting room.

- 6. Staffing Matter**