

## CLERK'S REPORT

### Full Parish Council Meeting Tuesday 04 May 2021 7.30pm

#### MAIN POINTS

##### 1. FORMER COUNCILLOR DUFF

- I have written to Mr Duff to advise him that his Councillorship has become vacant
- Electoral services at NKDC have been advised and a formal notice has been placed on the website and village noticeboard
- Deadline of 10 electors to write to the Monitoring Officer is 18 May 2021 – if no nomination is received as required, the Council will need to agree the co-option process

##### 2. HUB

- HUB Staffing – roles for the Manager and the Cleaner have been filled. Contracts will be sent for signing once the sickness and overtime process is approved
- No application has been received for the second cleaner role
- Fire and alarm system service has been booked
- I have met with the HMG Treasurer Contact – have agreed system going forward
- Hub made a loss in the first six months of £2,300.
- HUB – First booking was 23 April 2021
- SLA with the Ripon Arms near to agreement
- Proposal will be made to them in regard to electricity recharge
- Awaiting update from electrician on phasing work, thermostat moving and the defib cabinet
- Hallmaster bookings – Hub Manager reconfirmed process with the HMG

##### 3. REMOTE MEETINGS

- The Court's decision was to reject application for review of the LGA 1972 provision of Council's meetings
- Means that any meetings of the Full Parish Council (including Committee meetings) have to be with all Councillors in the same room – thus meaning they have to be 'in person'.
- Delegation of Council's authority to the Clerk will become active on the 07 May 2021
- Monthly meetings will be CLERK ADVISORY MEETINGS

##### 4. SECURE STORAGE

- Secure cabinets have been ordered for Council records – will be delivered w/c 03 May 2021

##### 5. FINANCE

- End of year accounts have been completed
- New format for the financial reporting for 2021/22 has been completed

# NOCTON PARISH COUNCIL

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## **6. BANK ACCOUNT APPLICATION – UNITY TRUST BANK**

- Application has been done – just awaiting signatures from all Councillors who provided personal details for the application.
- Once the signatures have been collected, the application will be completed

## **7. NOTICEBOARD**

- I have emailed the planners at NKDC to ascertain if planning permission is needed for the proposed noticeboard for the Hub
- I have emailed Beeswax Dyson for a request for sponsorship

## **8. PLANTERS IN THE COMMUNITY**

- I have written to the member of the Community and graciously accepted the offer of the planters

## **9. HUB FIRE ASSEMBLY POINT AND REQUEST FOR PLANTERS IN THE CARPARK**

- I emailed Mr Owen to update him on the Council's decision
- I have received a reply from him in regard to the request to have the fire assembly point signage moved and planters in the car park – he has politely withdrawn both requests
- He did ask about the fencing that was removed as part of the Hub build as well as asking about Harris fencing that has been left

## **10. TREE PERMISSION APPLICATIONS**

- I have relayed the Council's decision for the two tree applications that were considered at the last Full Council Meeting on the 20 April 2021