

# NOCTON PARISH COUNCIL

## Membership

**Chair:** Councillor Elisabeth Murray, **Vice-Chair:** Michael Clarke

**Councillors:** Martin Duff, Neil Faulkner, Philip Johnston-Davis, George McDonnell, Hayley Wilson.

Dear Councillor, You are hereby summoned to attend the next meeting of NOCTON PARISH COUNCIL to be held VIA ZOOM on TUESDAY, 9 MARCH 2021 AT 7PM

Join Zoom Meeting

<https://us02web.zoom.us/j/88907240737?pwd=NHhyN2RTemt4UGZmL1ZHdGZPZkhGUT09>

Meeting ID: 889 0724 0737

Passcode: 005674

**Public Questions will be taken prior to the start of the meeting, in accordance with Nocton Parish Council Standing Orders.**

At the time of the publication of the agenda, no advance notice of any questions had been received.

Ruth Keillar

Clerk to Nocton Parish Council

## AGENDA

	<b><u>CHAIRMAN'S OPENING REMARKS</u></b>
<b>1.</b>	<b><u>APOLOGIES FOR ABSENCE</u></b>
	To receive any apologies for absence
<b>2.</b>	<b><u>DECLARATION OF INTERESTS</u></b>
	Members of the Parish Council are required to declare any personal or prejudicial interests they may have in any matter which is to be considered at this meeting.  In addition, any private or personal non-pecuniary interest in a matter to be considered at this meeting should also be declared (unless it is insignificant or one which is shared with other members of the public generally as a Council Tax payer or an inhabitant of the area).
<b>3.</b>	<b><u>MINUTES</u></b>
	a) To approve the Minutes of the Parish Council Meeting held on 25 January 2021. b) To approve the minutes of the Extra-Ordinary meeting held on 2 March 2021. c) To note that the Notes of 13 October 2020, approved on 10/11/20, have been amended to record the presence of Cllr H Wilson and to be headed as 'Minutes'. d) To note that the Notes of 10 November 2020, approved on 8/12/20, have been amended to be headed as 'Minutes'.
<b>4.</b>	<b><u>REPORTS OF REPRESENTATIVES</u></b>
	To receive reports from the following: a) Local Police – <a href="#">policing in our area</a>

Ruth Keillar, Nocton Parish Clerk, The Wesleyan Chapel, Blind Lane, Coleby, LN5 0AL

Tel: 01522 813821

Email: [clerk@noctonparishcouncil.gov.uk](mailto:clerk@noctonparishcouncil.gov.uk)

	<p>b) District Councillor (DCllr Laura Pearson, DCllr Nick Byatt)</p> <p>c) County Councillor (CCllr Ron Oxby)</p>
<b>5.</b>	<b><u>CLERK'S REPORT</u></b>
	<p>a) To consider the Parish Clerk's Report (to follow)</p> <p>b) To note the Financial Report</p>
<b>6.</b>	<b><u>NOCTON HUB</u></b>
	<p>a) To receive a report from Cllr N Faulkner regarding the rebuilding/finishing 'snagging list' of the Nocton Hub.</p> <p>b) To receive an update on the financial situation regarding the build.</p> <p>c) To note that the dedicated telephone number for the Hub has been re-directed to Cllr E Murray.</p> <p>d) To receive any update re email accounts related to the Hub and all designated users.</p> <p>e) Email addresses have been created for the following (17/02/21):</p> <p style="padding-left: 40px;"><a href="mailto:Manager_NoctonHub@noctonparishcouncil.gov.uk">Manager_NoctonHub@noctonparishcouncil.gov.uk</a></p> <p style="padding-left: 40px;"><a href="mailto:Bookings_NoctonHub@noctonparishcouncil.gov.uk">Bookings_NoctonHub@noctonparishcouncil.gov.uk</a></p> <p style="padding-left: 40px;"><a href="mailto:Secretary_NoctonHub@noctonparishcouncil.gov.uk">Secretary_NoctonHub@noctonparishcouncil.gov.uk</a></p> <p style="padding-left: 40px;"><a href="mailto:Treasurer_NoctonHub@noctonparishcouncil.gov.uk">Treasurer_NoctonHub@noctonparishcouncil.gov.uk</a></p> <p>Passwords have been issued to Cllr E Murray for the Manager and Bookings accounts (02/03/21).</p> <p>f) To note that all documentation and financial information currently held outside of the PC and by individual Cllrs has been saved to the PC laptop in a separate folder and the Dropbox facility for same closed. Information is available on request and can be re-distributed to the appropriate persons in due course.</p> <p>g) Location of Fire Assembly Point Signage. Correspondence has been received from the owners of the property adjacent to which the sign has been placed, with a request that the positioning be considered for the mutual benefit of all parties.</p> <p>h) Electricity supply to the Hub. The electrician has been requested to respond as follows (17/02/21, chased 03/03/21):</p> <ol style="list-style-type: none"> <li>i. Heater replacement in the defibrillator. Update on works and copy of quote requested.</li> <li>ii. Possibility of electricity supply being split so that all the Ripon Arms Social Club equipment is on one phase, quote requested.</li> <li>iii. Possibility of the thermostat to be re-located in the Lounge, currently behind the shutters to in the room and quote requested.</li> </ol> <p>i) Hub Staff temporary contracts expired on 31 January 2021 and have not been extended.</p> <p>j) Hedge on paddock boundary updates.</p> <p>k) To consider a SLA for Nocton Social Club t/a Ripon Arms SLA agreement.</p>
<b>7.</b>	<b><u>NOCTON HUB – MANAGEMENT</u></b>
	<p>a) To receive any updates regarding the establishment of a formal Hub Management Group (HMG) to run the Hub on behalf of the Parish Council.</p>
<b>8.</b>	<b><u>CHARITABLE STATUS</u></b>

	a) To receive any updates regarding the establishment of a group to investigate Charitable Status for Nocton Hub.
<b>9.</b>	<b><u>PLANNING APPLICATIONS AND ISSUES</u></b>
	<p>a) To consider the following planning applications:  Nocton:  None  Potterhanworth:</p> <ul style="list-style-type: none"> <li>i. <a href="#">21/0149/HOUS</a> Alyth Plough Hill Potterhanworth Booths</li> <li>ii. <a href="#">21/0034/HOUS</a> Gap In The Hedge Moor Lane Potterhanworth</li> <li>iii. <a href="#">21/0213/HOUS</a> Baytree House Station Road Potterhanworth</li> </ul> <p>b) To note the following planning decisions:  Nocton:</p> <ul style="list-style-type: none"> <li>i. <a href="#">20/1675/HOUS</a> 59 Wellhead Lane Nocton - approved</li> <li>ii. <a href="#">20/1160/FUL</a> Land Adjacent To Kelkherd House Main Street Nocton - approved</li> </ul> <p>Potterhanworth:</p> <ul style="list-style-type: none"> <li>iii. <a href="#">20/1536/VARCON</a> Hanworth Country Park Station Road Potterhanworth - refused</li> <li>iv. <a href="#">20/1679/FUL</a> Land South Of Branston Causeway Bardney – approved</li> <li>v. <a href="#">20/1731/HOUS</a> 6 Woodlands Close Potterhanworth – approved</li> <li>vi. <a href="#">20/1790/PNTEL</a> Communication Mast Potterhanworth Road Nocton - approval not required.</li> </ul> <p>c) Tree Works:  None.</p>
<b>10.</b>	<b><u>CLERK/RFO ROLE</u></b>
	<p>To receive any updates regarding the Clerk/RFO vacancy.</p> <ul style="list-style-type: none"> <li>i. At the meeting of 26/01/21 It was agreed to advertise for a Clerk only, advert placed 29/01/21, closing date 22/02/21.</li> <li>ii. At the meeting of 02/03/21 It was agreed to re-advertise for the Clerk/RFO amended role. Details of the amended vacancy have been posted onto the PC website, LALC website and JustCouncilJobs website (03/03/21). Closing date 16/03/21.</li> <li>iii. Applicants who had applied for the original role had been contacted by the Chair prior to the Extra-Ordinary meeting, to inform them of the revised role. In the interests of transparency and following the official agreement by the PC on 02/03/21, further notification has been sent by the Clerk along with the amended advert, JD and PS.</li> <li>iv. To consider arrangements for interviews and appointment.</li> </ul>
<b>11.</b>	<b><u>NOCTON PARISH COUNCIL – DATE OF NEXT MEETING</u></b>
	To note that the next meeting of the Parish Council will be on 13 April 2021, 7.00 pm (provisional date to be confirmed). The meeting will be held via Zoom.
<b>12.</b>	<b><u>PUBLIC QUESTIONS</u></b>
	Members of the public may wish to ask questions at this time. This is restricted to 10 minutes or may be extended at the chair's discretion.

--	--

*Ruth Keillar, Nocton Parish Clerk, The Wesleyan Chapel, Blind Lane, Coleby, LN5 0AL*

*Tel: 01522 813821*

*Email: [clerk@noctonparishcouncil.gov.uk](mailto:clerk@noctonparishcouncil.gov.uk)*